



## JOB DESCRIPTION

<b>Job Title</b>	<b>Boxing Coach</b>
<b>Working Hours</b>	<b>Flexible depending on need</b>
<b>Salary</b>	<b>£17,550 pa Pro Rata (equivalent to £9 per hr)</b>
<b>Responsible to</b>	<b>Gym Team Leader</b>
<b>Location</b>	<b>Meadows One Stop Shop/163 Woodborough Road</b>

## MAIN PURPOSE OF JOB

### **Purpose of Job**

As a Boxing Coach you will deliver high quality sports sessions and be a supportive role model for the young people taking part in training sessions in the gym as well as community and school boxing sessions.

As a Coach, your role is crucial to the successful delivery of the Boxing programme as well as other sport related programmes. Primarily you'll be focused on the delivery of high quality sports sessions, but you'll also be expected to support the broader team and mission of the organisation, and to be a role model to young people as they develop their potential. As such we're looking for a candidate who is passionate about boxing and other sports, great at working in a team, believes in supporting their community, and who naturally engages and encourages young people to fulfil their potential both inside and outside the ring.

### **TASKS:**

This list is a general list of duties and does not constitute a full list of task. Tasks will also be allocated to this role as and when required.

Assist on the overall delivery of all activities, including:

- The delivery of sports activities, including making sure participants are active and involved in sessions no matter what their ability level, are supported to correctly complete activities, and are safe while they take part in the sessions.
- Support our elite athletes to achieve their potential by helping them prepare for competitions.
- Ensuring all equipment for sessions is fit for purpose at the beginning of each session, and accounted for at the end of each session.
- Ensuring the gym area is clean and safe and fit for training before and after each session.
- Deliver all sport activities in a way that upholds the organisation's values.
- Deliver non-contact boxing sessions in schools and community venues.

Ensure activities are aligned and connected to the wider social mission, including:

- Register attendance of all participants at the start of each session, and record information on computer based records
- Where necessary highlight when a participant is missing training sessions so we can investigate if that young person needs help or support.
- Help other Switch Up staff to identify where young people taking part in boxing might benefit from getting involved in other activities such as education programmes, working with a mentor or counselling.
- Participate and lead personal development sessions alongside young people.
- Be a supportive role model to all young people.

Provide any other assistance to the Gym Team Leader that is reasonable in the pursuit of the organisation's vision and goals.

### **General responsibilities of all Switch Up employees (paid and voluntary)**

- Always present Nottingham School of Boxing and Switch Up in a positive light both in and out of working hours
- Actively participate in staff meetings, training sessions, supervision sessions and reviews, planning sessions and in Nottingham School of Boxing and Switch Up's overall development
- Assist in fundraising events and promotion of the work of Switch Up
- Ensure all policies and procedures are followed including Health & Safety, Equal Opportunities and codes of conduct
- Comply with all relevant data protection legislation and any Switch Up policy regarding data protection relating to any employee, supplier, commissioner or partner agency in order to meet the requirements of the General Data Protection Regulation (GDPR)
- Works as a member of the Switch Up team, assisting in Nottingham School of Boxing projects when necessary
- Provides administrative support to the CEO when required
- Promote the safeguarding and welfare of children, young people and vulnerable adults in accordance with Switch Up's safeguarding policy and procedures
- Take responsibility for your own professional development by identifying and undertaking learning and development opportunities
- Always act in a risk aware way and follow agreed systems of control

### **Personal Specification**

<b>Personal Qualities</b>	<ul style="list-style-type: none"><li>• Commitment to both Nottingham School of Boxing and Switch Up's values and ethos</li><li>• A passion for boxing and making a difference to young people</li><li>• Good Communicator</li><li>• Pro-active and can demonstrate initiative and responsibility</li><li>• Team Player who enjoys working in a lively environment</li><li>• Able to commit to Social Justice and the mission, values and culture of the organisation</li><li>• Energetic and upbeat</li></ul>
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	<ul style="list-style-type: none"> <li>• Calm and confident even when things go wrong</li> </ul>	
	<b>Essential</b>	<b>Desirable</b>
<b>Experience</b>	<p>Experience of participating in boxing and working as a boxing coach in a paid or voluntary capacity</p> <p>Experience of working in a sports based or community development project</p>	<p>Experience of working in a charitable organisation</p> <p>Experience of working with projects which seek to address the issues of gang membership, knife crime, youth offending etc, and of working in disadvantaged communities</p>
<b>Knowledge</b>	<p>Knowledge of the practice and theory of sports coaching</p>	<p>An understanding of the local community and of youth involvement in violence and crime</p> <p>Awareness of Safeguarding and a commitment to the protection of children and vulnerable adults</p>
<b>Skills</b>	<p>An excellent communicator who can inspire young people who are both amateur and aspiring professional boxers</p>	
<b>Qualifications</b>	<p>England Boxing level 2</p>	<p>England Boxing level 3</p>
<b>DBS</b>	<p>An enhanced DBS check is required for this post</p>	

**Safeguarding** – Switch Up puts safeguarding at the forefront of all its activities. All staff are expected to demonstrate their firm commitment to effective safeguarding practices and high professional standards around all safeguarding issues. An enhanced DBS check is required.

**Equal Opportunities - Switch Up** is committed to the fair treatment of its staff, potential staff or users of its services, regardless of race, gender, religion, sexual orientation, responsibilities for dependants, age, physical/mental disability or offending background. We actively promote equality of opportunity for all with the right mix of talent, skills and potential and welcome applications from a wide range of candidates, including those with criminal records.